

**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

**July 19, 2011
REGULAR MEETING
MINUTES**

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00` p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Ken McMillen, President
Barney Burke, Vice-President
Wayne King, Secretary
James Parker, District Manager
Kate Pike, Brisa Services

AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to approve the Regular Meeting Minutes of July 5, 2011.

APPROVAL OF VOUCHERS

MOTION: By Commissioner King, Second by Commissioner Burke, carried unanimously to approve payment of:

Warrants No.17605 through 17619 in the amount of \$ 23,806.70; and
Warrants No.17620 through 17653 in the amount of \$102,760.59;

For a Total Amount of \$126,567.29

COMMISSIONER'S REPORTS

Commissioner King

July 13: Attended meeting with Rob Kopp and Frank Needham from NoaNet.

July 27: Expect to attend meeting of the Transition Advisory Committee with Puget Sound Energy.

Commissioner McMillen

July 13: Toured facility of the Okanagan Public Utility District.

Commissioner Burke

July 13: Attended meeting with Rob Kopp and Frank Needham from NoaNet.

July 21: Expect to attend meeting of City of Port Townsend and Jefferson County on a climate change plan.

July 28: Expect to attend meeting of the Peninsula Development District.

July 29: Expect to attend meeting of Citizens for Local Power.

MANAGER REPORT - electrical power transition update

The Manager presented a summary of 2011 costs related to power transition (\$196,162.07) with total to-date costs of \$1,205,297.16. Contracts with Bonneville Power Administration (BPA) were executed. Concerning the financing process, the engineering write-up by Browne & Kayser is near completion. The RUS financing application process proceeds with expected submittal early-to-mid August. Pursuit of additional needed financing continues. The next Transition Advisory Committee meeting is July 27, 2011.

Consultant Don McDaniels commented on an organization, "On Point", that provides services for strategic development, reports, reviews and lobbying with legislators.

ITEMS FROM THE FLOOR (not listed on the Agenda)

None

ACTION ITEMS

a) Resolution 2011-012, Appoint Manager to Certify RUS Materials

The Manager presented Resolution No. 2011-012 to permit the Manager to act as the District Certifier and Security Administrator, as required for the Rural Utilities Service funding.

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to adopt Resolution 2011-012, appoint the District Manager as the District Certifier and Security Administrator.

b) Medicine Disposal Proposal Support

The Manager submitted a request from Thurston County Public Works to support Secure Medicine Return Bill SB5234, creating a statewide residential take-back program for unwanted medications, financed by pharmaceutical companies and based on Washington State sales.

MOTION: By Commissioner King, Second by Commissioner Burke, carried unanimously, to support Secure Medicine Return Bill SB5234, creating a statewide residential take-back program for unwanted medications, financed by pharmaceutical companies and based on Washington State sales.

DISCUSSION ITEMS

a) WPUDA - lobbyist

The Manager presented correspondence regarding support of continuing a contract for a Washington PUDA lobbyist.

b) Water Service Area changes

The Manager presented a mapping of some water service area changes in the District.

c) North Olympic Wireless Proposal

Leo Boyd and Kimberly Vasenda, North Olympic Wireless, were present to offer a proposal for use of five District water tower spaces for provision of wireless internet services.

MANAGER'S REPORT/OLD BUSINESS

Indian Island:

Any water system transfer remains unresolved. No updates are available on any proposed water system transfer. Easement legal writeup by David Evans Associates is complete and acceptable by local U.S. Navy personnel. Legal updates will be forwarded to Washington, D.C. An installation in the spring or summer of 2012 is envisioned.

Sparling Well: CH2M Hill will bore holes for foundation calculations for a new building. Wetland delineation has been completed; report pending. State Revolving Fund submittal process is ongoing.

Budget: A draft for review has been submitted to the Board. A Special Meeting will be held on August 2, 2011 at 1:00 p.m. to begin study.

PUBLIC COMMENT

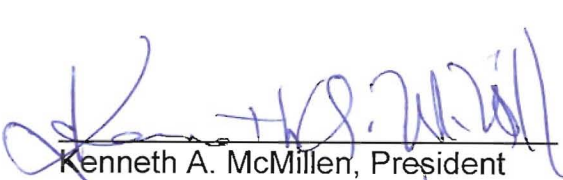
None

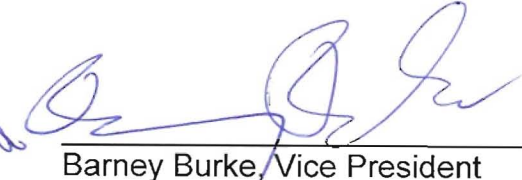
CORRESPONDENCE

None

ADJOURNMENT

MOTION: By Commissioner King, Second by Commissioner Burke, carried unanimously, to adjourn the Regular Meeting at 7:02 p.m.


Kenneth A. McMillen, President


Barney Burke, Vice President


Wayne G. King, Secretary