

January 22, 2003

The regular meeting of the Public Utility District No.1 of Jefferson County was called to order at 5:01 P. M. by the President of the Board of Commissioners at the District office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Wayne G. King, President
Dana Roberts, Vice President
David W. Sullivan, Secretary
James G. Parker, Manager
William A. Graham, Resource Manager
Thomas C. Neal, District Auditor
Ronajeane M. McConnell, Recording Secretary

AGENDA - The agenda was approved after moving Marrowstone discussion item E to item A; Commissioner King added discussion item 'MOA with Jefferson County – Saltwater Intrusion'; Commissioner Sullivan added discussion item ' Minutes on the Website and Agenda Items'.

MINUTES

MOTION: To approve the minutes of the regular meeting of January 8, 2003. The motion was made and seconded by Commissioners Sullivan and Roberts respectively. Motion carried unanimously.

VOUCHERS

MOTION: To approve warrants numbered 6339 through 6384 in the amount of \$272,936.66. The motion was made and seconded by Commissioners Sullivan and Roberts respectively. Motion carried unanimously.

ITEMS FROM THE FLOOR - NOT INCLUDED ON THE AGENDA

Several people from Quilcene asked about the progress of a petition for water service in Quilcene. The Manager explained what has been done to-date; that it is now in the hands of the Congress (specifically Norm Dicks) to have the Forest Service water system transferred to the PUD.

They discussed that a new petition might serve better than the existing one.

The Manager will contact the Forest Service to see if a short-term contract could be prepared until the Forest Service water system can be transferred.

A guest living on Center Road asked if there was a possibility of extending the water main down to his property, approximately two miles farther than the existing main. The Manager explained the Board would have to decide if they wanted to extend the line. The Manager would provide an estimated cost for the line extension.

COMMISSIONERS REPORTS

Commissioner Roberts – attended the WPUDA new Commissioners workshop; Washington Sewer & Water Districts Association workshop; Jefferson County meeting on seawater intrusion; WRIA 17 meeting; WSU sponsored saline intrusion workshop; and BOCC meeting.

Commissioner Sullivan – attended the WPUDA new Commissioners workshop; WPUDA in Olympia where the method of assessment for the purchase of a new office building was voted on; the Board of Health meeting, EDC Executive Committee meeting and BOCC meeting. There will be an EDC retreat February 8th and a Board of Health retreat on February 20th.

Commissioner King – attended the County seawater intrusion meeting and the WPUDA new Commissioner meeting.

MOVED TO DISCUSSION ITEM A

A. Marrowstone Island / Letter / Meeting / Proposed LUD #14

A group of people from Marrowstone Island attended the Board meeting to ask questions and discuss a proposed LUD for a water system on Marrowstone Island. The Board discussed a draft letter to be sent to the Island lot owners answering previous questions, clarifying published comments, updating the survey results, and explaining the LUD and assessment process.

The discussion covered:

- Draft initial estimate of costs
- Road bore vs. open road cut
- Possible Indian Island connection
- Explanation of SCADA
- Timeline of LUD and project
- Fort Flagler water tank
- Water rights
- 2000 census information for Marrowstone Island
- Financing options
- Lot consolidation
- A non-response equating a yes response
- County draft resolution on seawater intrusion
- Tally of survey results
- Position of water lines
- Cross connection
- Bidding process

Sandy Barrett asked that seventeen additional questions and answers be included in the letter to residents and asked that a map of the proposed system be available at the March 18th meeting.

The Board will hold a public meeting on Marrowstone Island March 18th, 7:00 p.m., at the Garden Club.

The letter will be sent to residents before the meeting in March and will be posted on the PUD website.

Recess from 7:14 to 7:38

MOVED TO ACTION ITEM C

C. PUD – Telecom Agreement / PCN Next Gen.

There was a lengthy discussion on whether or not to sign an MOA with Peninsula Community Networks Next Generation (PCN NextGen). The purpose of the group is to form an association to benefit the region for the development of telecommunications by sharing such things as purchasing materials, marketing, network operations, and regional sales of excess network capacity.

The discussion continued with whether the PUD should be involved in telecommunications, have the Port take over telecommunications development in Jefferson County, or some other option.

The Board asked Bill Graham to find when they would have to make a decision on joining PCN NextGen.

THIS ITEM WAS TABLED until the Board received additional information.

Commissioner King will attend the next PCN meeting.

MOVED TO DISCUSSION ITEM G

G. MOA with Jefferson County – Saltwater Intrusion

Commissioner King felt, regardless of what other measures the County takes on seawater intrusion, they should honor their agreement with the PUD for seawater intrusion monitoring.

The Board asked Bill Graham to obtain a copy of the MOA so they could review it.

MOVED TO DISCUSSION ITEM H

H. Minutes on the Website and Agenda Items

Agenda items will be discussed at the long-range planning meeting.

MOTION: To post the approved minutes on the PUD website. The motion was made and seconded by Commissioners Roberts and Sullivan respectively. Motion carried unanimously.

ACTION ITEMS

A. Jacquie Dalby – Tri Area Water Customer (Shut Off)

The Manager reviewed his memo for the Board concerning reconnect fee for shutoff customers.

The reconnect notice states that a \$50.00 reconnect fee will be charged after 12:00 noon on the shutoff day if no arrangements have been made for payment. The Board agreed with this. A reconnect fee will be applied at 12:00 noon the day of shutoffs if payment or arrangements have not been made regardless if the service has been physically shut-off.

There was discussion on the wording for when the payments are due. Commissioner King asked that the monthly billing statements reflect a change to state payments must be received in the PUD office by 5:00 p.m. on the 20th of the month.

B. Bob Garten – LUD #11

The manager reviewed the history of the Garten assessment.

Commissioner King will call Mr. Garten.

The Manager was directed to call the auditor to clarify assessment foreclosure.

C. PUD's – Telecom Agreement / PCN Next Generation

See above

DISCUSSION ITEMS

A. Marrowstone Island / Letter / Meeting / Proposed LUD #14

See above

B. Brinnon Petition

The Manager explained the PUD had received a petition from Brinnon for a water system. He explained that it is a fairly simple system; includes a water tank, well and distribution lines; and covers the core of Brinnon. The main concern will be water rights.

C. Beckett Point Community Sewage System Proposed LUD #15

The second formal survey by The Fisherman's Club came back with 68 yes, 22 no, 1 maybe, 10 more to vote, and 7 of the yes's were 3 bedroom. It will have to be determined to design a one or two drain field system to meet DOH or DOE standards. Beckett Point would like to have some guarantee that they could stop at a certain point if the costs prove to be too costly.

D. Resolution 03-001 Appreciation for Commissioner Kenneth A. McMillen (20+ years)

Action Item for next meeting

E. Indian Island - Power

The Board reviewed the e-mails from Bob Schneider, D. Hittle and Associates, and Marc Horton, EES. Bob Schnider will talk to Clallam County PUD to discuss Indian Island.

The Board will discuss hiring an attorney to consult about electrical authority.

Commissioner Roberts asked if the PUD should have an attorney on retainer for this, and other current and on-coming issues.

Commissioner Roberts would also like to see a vulnerability assessment be included with the D. Hittle and Associates proposal.

Hiring an attorney to be on the next agenda.

F. New Commissioner Cards
No action taken

G. MOA with Jefferson County Seawater Intrusion
See above

H. Minutes on the website----and Agenda
See above

OLD BUSINESS/MANAGER'S REPORT/UPCOMING EVENTS

The Manager went over old business and upcoming events.

A long-range planning meeting has been scheduled for February 19, 2003, 10:00 a.m., PUD office.

Additionally

Commissioner King will represent the PUD at WPUDA

STAFF REPORTS

Auditor Report –things are moving along quite well.

CORRESPONDENCE

Jefferson County Department of Emergency Management

Kathleen Cahall, Water Resource Manager – City of Bremerton

ADJOURNMENT – The time was 10:33 P.M.

Wayne G. King, President

Dana Roberts, Vice President

David W. Sullivan, Secretary