

**PUBLIC UTILITY DISTRICT # 1**

of Jefferson County  
230 Chimacum Road  
Port Hadlock, WA  
August 6, 2008  
REGULAR MEETING  
MINUTES

**DRAFT**

**CALL TO ORDER**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Wayne G. King, President  
Dana Roberts Secretary  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Thomas C. Neal, District Auditor  
Kate Pike, Brisa Services

**AGENDA**

The Agenda was approved with the addition, under DISCUSSION, of a clarifying public relations news release concerning the November 4 ballot issue.

**APPROVAL OF MINUTES**

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously, to approve the Special Meeting Minutes of July 16, 2008 and the Regular Meeting Minutes of July 16, 2008.

**APPROVAL OF VOUCHERS**

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously to approve payment of:

Warrants No.13999 through 14013 in the amount of \$22,034.71; and  
Warrants 14014 through 14036 in the amount of \$291,877.01;

For a Total of \$313,911.72.

## **ITEMS FROM THE FLOOR** (not listed on the Agenda)

Joe and Joy Baisch, Brinnon, regarding a Brinnon water system, questioned when it might be addressed. After discussion around water rights, water "claims" and Department of Ecology policies, it was noted that, without water rights, the PUD is in no position to provide a system. The Resource Manager will raise the issue with the WRIA 16, and contacting legislators was advised.

## **COMMISSIONERS' REPORTS**

### **Commissioner Roberts:**

July 17 & 18: Attended meetings of the WPUDA in East Wenatchee, Washington.

July 21: Attended a meeting of the Jefferson BOCC for its public power discussion.

July 22: Attended the WRIA 17 Steering & Technical Committees meeting.

July 28: Attended a meeting of the Jefferson BOCC for its determination regarding placing on the November General Election ballot the issue of PUD authority to provide public power.

July 30: Attended presentation by UtiliPoint (for Puget Sound Energy) regarding feasibility of power provision by PUD No. 1 Jefferson County.

July 31: Attended a Central Puget Sound Water Suppliers' forum.

August 8, 9, 10: Expect to attend Jefferson County Fair, serving in the PUD booth.

### **Commissioner King:**

July 20: Departed for Washington, D.C.

July 21 & 22: Met with Washington D.C. PUDA representatives and legislative representatives for Norm Dicks, Rick Larson. Maria Cantwell, Patty Murray and Jay Ensley in Washington, D.C.

July 28: Attended a meeting of the Jefferson BOCC for its determination regarding placing on the November General Election ballot the issue of PUD authority to provide public power.

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## **ACTION ITEMS**

a) Timber Management Plan Proposal

Bill Graham presented for review a Memorandum of Agreement, with Amendment, between the Jefferson County Conservation District (JCCD) and PUD No. 1 of Jefferson County (PUD) toward planning and implementation of projects and programs benefitting conservation, enhancement and protection of natural resources within the shared districts. The Amendment specifically addresses forest management planning and technical assistance. Jerry Clarke, JCCD Planner and Resource Specialist was present for comments specific to the Peterson Lake property. He is to assess the property, perform an inventory of standing timber and make a proposal on future harvest areas and time spans. After discussion by the Board, it took the following **ACTION:**  
**MOTION:** By Commissioner Roberts, Second by Commissioner King, carried unanimously to execute the Memorandum of Agreement and Amendment between the Jefferson County Conservation District (JCCD) and PUD No. 1 of Jefferson County (PUD) toward planning and implementation of projects and programs benefitting conservation, enhancement and protection of natural resources within the shared districts.

b) Marrowstone Island: change order; mailing, SRF draw

The Manager presented a change order request from Friberg Construction, Inc. for additional work necessary on the Quimper Water System (Marrowstone Island), South SR 116 extension, for a cost of \$12,613.59.

**MOTION:** By Commissioner Roberts, Second by Commissioner King, carried unanimously, to approve Change Order No. 1 from Friberg Construction, Inc. for a cost of \$12,613.59.

The Manager presented for the President's signature a letter to Marrowstone Island property owners and a A19 voucher request form for State Revolving Funds for the Quimper Water System (Marrowstone Island) from the Department of Community, Trade and Economic Development.

## **DISCUSSION ITEMS**

a) Yellow and White pages

The Manager addressed the costliness of listing the PUD No. 1 of Jefferson County in editions of "yellow pages" telephone directories.

b) Jefferson County Fair booth, logistics and schedule

The Resource Manager updated the Board on scheduling and promotional/educational materials for the Jefferson County Fair.

c) Public Relations Release

Commissioner King request a news release to appropriate publications (*The Leader, The Peninsula Daily News and The Bremerton Sun*) to clarify the intention of the November ballot vote regarding the PUD providing power.

## **MANAGER'S REPORT/OLD BUSINESS**

**LUD 14 (Marrowstone Island):** Note Action Item b). The SR116 project portion, with pressure and bacteria testing is complete. Pressure and bacteria testing are also complete at Griffith Point, and meters are being installed. Pape & Sons has begun work on the southeast section, with completion possible in late September. Currently there are over 520 requests for full service connections, 65 requests for partial service, and 44 requests for exemptions. A letter is to be sent to property owners who have not yet made a request or sought an exemption. The Regular meeting of the PUD is to be held on September 3 at the Garden Club on Marrowstone Island. Final assessment notices may be sent at the end of October or beginning of November, with Final Assessment Hearing expected to be held in the last week of November or first of December. With regard to funding, currently there is a Public Works Trust Fund loan for \$1.9 million, interim financing with First Federal Savings and Loan of Port Angeles for \$1.2 million, and an expected request for \$600,000 from the State Revolving Fund to be made within the week. Total estimated cost of the project is \$5 million.

**Olympic Mobile Village:** C&J Excavating of Carlsborg has begun work with connection to a 6-inch line at Four Corners and progression into the Park. Easements are in order.

**Budget:** A draft 2009 budget is before the Board for review. As the budget must be on file in the District Office by September 1, a budget workshop has been scheduled for August 27, 2008 at 10:00 a.m. in the District Office. The budget hearing will be held on the first Monday in October (in place of the customary Wednesday), as a Regular Meeting.

## **STAFF REPORTS:**

### **Auditor's Report:**

The Auditor will take up one question with the bookkeeper; otherwise, all is in order.

## **CORRESPONDENCE**

Resolution No. 56-08 from Jefferson County Board of Commissioners regarding placing on the ballot of the November 4, 2008 General Election

the issue of PUD No. 1 of Jefferson County constructing or acquiring electric facilities for the generation, transmission or distribution of electric power.

**ADJOURNMENT**

**MOTION:** By Commissioner Roberts, Second by Commissioner King, carried unanimously, to adjourn the Regular Meeting at 6:56 p.m.